

NISS PAC Meeting Minutes:

Meeting Date: Nov 27, 2019

Attendance: Shelley Frost, Bonnie Barret, Trudy Lacasse, Christina Mardell, David J, Stacia J, Diane T

Call to Order: 4:34 pm

Additions to the Agenda: N/A

Acceptance of the Agenda (with additions) Shelley - 1st, Christina Mardell – 2nd

Approval of Minutes from Oct 23, 2019: Bonnie Barrett – 1st, David J – 2nd

Reports:

1) Principal's Report:

- a. French Culture Day was a success – there was music, food and students from other schools that attended.
- b. Meet the Teacher Night was successful – over 70 parents attended.
- c. We received a healthy schools grant based on healthy eating, gardening, etc
- d. We also received a \$1000 Vaping Education Grant. Posters will go up regarding vaping and the risks and prevention of. There will also be a parent dinner.
- e. Youth Work and Trades grant received as well to work with Grade 6 and 7 students with foods and textiles.
- f. Going to run a textiles program with kids from Sunset.
- g. 2 students from NISS are signing up for their Red Seal as a chef at Archipelagos and K&K Electric
- h. Environmental Forestry Academy is underway
- i. Boys and Girls basketball has started
- j. Stacia has been in contact with staff and the District regarding long block and options with it however the Board is not ready to open it up.
- k. Dave Sawyer, Dwayne Rudy will be the new Girls Soccer coaches, Kathy Mitchell will continue to be the manager and Kathy Walker will help with training
- l. **Climbing wall update** – 13 people are interested in taking the certification course, need 5 people with prerequisites. ACMG will come to Port McNeill to do the training. We have 3 people interested with the prerequisites. The District has paid for 2 people to take some courses. It's \$450/person for 5 people. The school will pay so it gives more options for the wall to be open more. Stacia will ask a student to do up an article to put out on Social media and put in the Town Log.
- m. P.E. long block E – 32 students so still need 2 teachers in the class.

2) Chair's Report:

- a. Bonnie attended the BCCPAC meeting at the Black Bear Resort on Nov 26. Amanda Sinclair was the spokesperson. She presented a slide show and they had snacks. She explained why it's important to have a person from DPAC on the school's PAC as they are a great voice at the District DPAC meetings and a valuable source of information to bring back to the PACs. Amanda also advised not to sit on PAC money but to spend it, unless you are working on a large project. She also explained the need for Constitution and Bylaws. Bonnie would like to review them if she can find them. If NISS doesn't have a Constitution and Bylaws we will have to create them. BCDPAC has samples on their website. We could start with that.

3) Treasurer's Report:

- a. Gaming acct: \$6561.35
- b. Chequing acct: \$43.95

4) **DPAC Report:** Melissa Fletcher was not able to attend in person but sent an email to ask that we discuss the procedure to check on students who are signed out for school activities during Lock Down.

5) School Trustee: N/A

New Business:

1. Diane needs minutes from Oct 23, 2019 meeting to add herself as a signatory to the accounts
 - 1) Maia Wold put in a request for \$330 from PAC for a new incubator for science classes.
 - a) Bonnie put in a motion to give her \$330 for the incubator. David J seconded the motion
 - 2) Jody Lukow put in a request to help minimize the environmental footprint by replacing Styrofoam bowls with paper bowls for the Soup program on Fridays.
 - a) Bonnie put in a motion to give Jody Lukow and Joy Whitworth \$160 to purchase paper bowls for the Breakfast / Lunch program. David J seconded the motion.
 - 3) The music program is building a culture in the school and is putting on a small performance in their class. The guitar program is going really well but they need new guitars as the school guitars are getting really worn
 - a) Bonnie put in a motion to give up to \$750 for the music program to buy new guitars. Shelley F seconded the motion.
 - 4) Casey Mork put in a request for some new gym equipment including soccer and basketballs and help towards the purchase of a new permanent projector/scoring/presentation system.
 - a) Bonnie put in a motion to give Casey Mork up to \$500 towards new soccer and basketballs. Shelley F seconded the motion.
 - b) Bonnie put in a motion to give \$1000 for the new permanent projector/scoring/presentation system. Then we will revisit later in the year if he needs more funds towards it. David J seconded the motion.
2. The loud speaker in the gym is not working properly. It is not loud enough and sounds very mumbly. The students couldn't hear the announcements during Lock Down. We need it fixed ASAP.
3. Constitution Bylaws – need to find the documents. Ask Jay if he knows if they are in a filing cabinet somewhere in the school.
4. Procedure to check on students who are signed out for a school activity during a Lock Down or Hold and Secure scenario. For example if a class is out for a hike.
- The teacher needs to let the school know where they are
 - The office needs to contact whoever is out and that they need to get somewhere safe.
 - If the students are on the premises but outside the school, a staff member will be at each door to do a sweep of any kids outside and need to get in.
 - If the kids contact the school as they are away from the premises, they should go to the arena as a safe place as it is the set evacuation spot.
- Lock Down:** something is happening internally regarding in or around the school
- Hold and Secure:** something is happening in the community
- Lessons were learned throughout the lock down of what could be done differently next time.

-Streamlining the student sign out procedures are already being taken care of in case of another situation.

-The question came up of what if there is a medical emergency during a lock down.

Old Business:

- a. Climbing wall – update given in Principal’s report

Parent’s Corner:

Trudy – N/A

Shelley – N/A

Bonnie – N/A

David – N/A

Christina – N/A

Diane – N/A

Next PAC Meeting: Dec 18, 2019

Adjournment: 5:56pm