

NISS Grad 2022 Parent Meeting
Thursday, April 21, 2022

MINUTES

Welcome/Introduction

- Ben Donoghue – Vice Principal, Jen Turner – Principal, Teresa MacKenzie – Admin. Assistant

1. Letter of Expectation

- Please read the letter which outlines the day and rules
- Parent and student sign in agreement with the expectations
- The last page has a form to be completed with the walking out information to be read about the graduate as they cross the bridge
- Hand in the walking out page to the office and then you may pick up, up to 8 invitations per grad
- The grad ceremony is by invitation only. Your guests will have to show their invitation at the door

2. Dinner

- Mr. Donoghue sent out an email asking students for their dinner wishes and dietary needs (allergies, vegan)
- Mr. Donoghue will share this feedback with Nicole
- Snack platters are now allowed in the school
- Food can be charged on NISS accounts (IGA, Island Foods, etc) or you can pay and be reimbursed
- Submit all receipts to Teresa asap
- The school bus will leave NISS at 7:00 p.m. heading to Telegraph Cove for dinner
- The school bus will leave Telegraph Cove at 9:45 p.m. heading to Port McNeill to meet the 10:30 sailing
- Nicole is asking for parent volunteers to help

- Students would like to have some games and prizes at the dinner
- Please send suggestions to Mr. Donoghue
- Students suggested camping gear, household items, gift cards, individual gift baskets

3. Songs

- There will be background music playing before, during and after the ceremony
- There is a sign up sheet for students to request songs
- Mr. Donoghue will listen to songs to ensure they are appropriate
- We need a student volunteer to download the songs to a usb stick

4. Gifts/Prizes

- Shannon needs the number of grads and males/females
- May 15 is cut off for grads to be on track to graduate, in order to participate in the grad ceremony

5. Photos

- NISS receives a copy of grad photos from Lifetouch. It can be used for banners if students haven't received theirs yet. If a student does not want a banner made, please let us know
- Photos for banners are to be emailed to reapersignskillerdesigns@gmail.com
- Baby photos for the slideshow are to be emailed to sydcote@hotmail.ca

6. Decorating Committee

- Heather has met with a few students on this committee
- Heather asked for \$2000 for a budget, which is reasonable and parents stated she may need more
- There will be balloons in the décor and there is a staff member with an allergy. Ben will look into this
- Heather wants to decorate Telegraph Cove dinner venue very simply
- Heather mentioned an advertising wall by donation from local suppliers that grads will pose for paparazzi in front of
- Teresa will take care of ordering the number 2

7. Scholarships

- Ben will be sending out the following surveys to students at their niss.ca accounts:
 - Dinner/food – including allergies
 - Valedictorian (end of ceremony)/Salutatorian (beginning of ceremony)
 - Music choices
 - Prize/gift – requested by Shannon

8. Fundraising

- \$13,396.50 Income to date
- Facebook Bingo funds received to date are \$3,310.00
- Woodcut taking place next Saturday, expected revenue \$5,000.00. Volunteers with trucks are still needed
- Port Alice Lions/Grads raised \$1,900.00 from a bottle drive. Funds will be e-transferred to NISS

9. Other

- A cap and gown photo on rehearsal day will take place, including a cap throw

Meeting ended at 7:15 p.m.

Next meeting is May 19, 2022

Minutes are emailed to grad parents and posted on the NISS website at: <https://nis.sd85.bc.ca/graduation-2022/>