

**NISS Grad 2022 Parent Meeting**  
**Thursday, May 19, 2022**

**MINUTES**

**Welcome/Introduction**

- Ben Donoghue – Vice Principal, Jen Turner – Principal, Teresa MacKenzie – Admin. Assistant

**1. Letter of Expectation**

- Please read the letter which outlines the day and rules
- Parent and student sign in agreement with the expectations
- The last page has a form to be completed with the walking out information to be read about the graduate as they cross the bridge
- Hand in the walking out page to the office and then you may pick up, up to 8 invitations per grad
- The grad ceremony is by invitation only. Your guests will have to show their invitation at the door

**2. Field Trip**

- A field trip permission form will be going home for the bus trip to and from Telegraph Cove

**3. Dinner**

- Mr. Donoghue requested volunteers to chaperone dinner
  - Nicole, Shannon, Steve, Glen volunteered
- Nicole shared the menu with parents and noted the price is \$20 per person, not \$35
- There is a serious pepper allergy
- Students would like to have some games and prizes at the dinner
- Shannon asked Ben to email game suggestions to her

**4. Songs**

- There will be background music playing before, during and after the ceremony
- There is a sign up sheet for students to request songs or students can connect with Michelle on this
- Mr. Donoghue will listen to songs to ensure they are appropriate
- We need a student volunteer to download the songs to a usb stick

**5. Gifts/Prizes**

- Shannon picked up many donated gifts in Campbell River this week
- Shannon will bring a letter to local businesses requesting further donations
- \$450 spent to date
- Plan to purchase visa cards for 50 grads @ \$55 each = \$2750

**6. Photos**

- Banner photos are to be emailed to [reapersignskillerdesigns@gmail.com](mailto:reapersignskillerdesigns@gmail.com)
- Laura Evans is the contact in Port McNeill for banners
- NISS has received the grad photos from Lifetouch if anybody needs one
- Baby photos for the slideshow are to be emailed to [sydcote@hotmail.ca](mailto:sydcote@hotmail.ca)

**7. Decorating Committee**

- Heather asked for parent volunteers, Ben will send out a request to parents
- Decorating can take place June 8-10
- Ben will connect with grade 11 students and parents to clean up on June 12

**8. Fundraising**

- \$20,969.50 raised to date
- Due to the quoted price of \$35 each for dinner being reduced to \$20, there is a small surplus ~\$2,000.00 for goody bags and no further fundraising is needed

**9. Other**

- Students will vote for valedictorian, class historian

Meeting ended at 6:00 p.m.

Next meeting is June 2, 2022 @ 6:00 p.m.

Minutes are emailed to grad parents and posted on the NISS website at: <https://nis.sd85.bc.ca/graduation-2022/>